

Alameda Flood Control and Water Conservation District
Request for Qualifications
Specifications, Terms & Conditions
for the
Municipal Regional Stormwater Permit
Provisions C.2 – C.22 Compliance Services
RFQ No. FLO202302107
Addendum No. 1
March 31, 2023

1. Can you please clarify the maximum number of pages for the technical submittal? Will key personnel resumes and any required attachments be accepted as an attachment (appendix) and, therefore not be counted towards the maximum limit? **Transmittal letter, title page, SLEB compliance description, resumes, reference list, and required attachments will not count in maximum number of pages. Total maximum number of pages for remaining section is 11 pages and are limited as follows:**
 - Overview and Summary (Maximum of 2 pages)
 - Organization and Approach (Maximum of 3 pages)
 - Detailed Work Plan (Maximum of 3 pages)
 - Relevant Experience (Maximum of 3 pages)
2. Section D.7. Relevant Experience. Will the County accept current, ongoing projects as a response to this criterion, or does the County only want to see projects that have been completed? **Yes.**
3. Can you please clarify if the consultant will be responsible for collecting relevant data from outside entities as part of the MRP Annual Reporting task? **This may be a possibility depending on the nature of the “as-needed” tasked through an agreement..**
4. RFQ item 3b. outlines the scope of services for Service Areas 1 and 2. Will additional descriptions of each service area be provided? Service Area 1 is fairly well defined though may be slightly modified in an agreement. **As needed services for Service Area 2 will be more specifically defined in any agreement(s) and/or action plan(s).**
5. RFQ item 3.C states “Service shall be on “as needed” basis. The District intends to enter into a 5-year agreement(s) for services”. **Yes**
6. Can prospective consultants choose to submit a Statement of Qualifications for only Service Area 1 or 2? **Yes**

7. Can prospective consultants choose to submit a Statement of Qualifications for a subset of the services listed in Service Area 2? **Yes (modify addendum to specify this)**
8. Does ACPWA anticipate awarding more than one contract? **Likely**
9. County Provision item C.3 discusses use of the Elation System. Will use of the Elation System be required if the prime is a SLEB? **No**
10. Is there an incumbent that has been involved with the implementation of Area 2 Scope of Work? **Not presently**
11. If a bid is submitted for Area 1 and Area 2 service areas would the strength of one's proposal be based on both areas or the services area that they are to demonstrate the most experience and qualifications? **The service areas will be evaluated separately.**
12. Would similar experience outside of the specific provision count as applicable and relevant experience? **Yes, applied experience will be considered.**
13. Has any budget been granted for this project RFQ? **No, a specific budget has been determined for this RFQ. Budgets for "as-needed" services will be determined for individual agreements**
14. Please elaborate local participation? **If a Prime is not a SLEB (Small, Local, Emerging Business, that prime will need to include a firm that is a SLEB and a minimum of 20% of contractual amount of the Prime's agreement with the District must be used for that SLEB's services over the life of the Prime's agreement with the District.**
15. Will an attendance list go out? **Yes, the attendance list will be included in the Addendum.**
16. Page 5, second paragraph of the RFQ has been revised with the correct submittal date. All Submittals must be submitted in electronic format either 1) by email sent to Anita Franklin (anita@acpwa.org) or 2) submitted on read-only "PDF copied onto a USB Thumb Drive to the Alameda County Public Works Agency receptionist at 399 Elmhurst Street; Hayward, CA, 94544. Submittals must be received on or **BEFORE** 2:00 p.m. on Wednesday, **April 12, 2023**. Include subject Line "ACPWA Clean Water MRP Compliance Services SOQ # FLO202302107 Submittal", ATTN: Anita Franklin" and firm's name and return address/email.
17. Page 9, Item E, Evaluation Criteria, Small Local Emerging Business Preference – Please clarify the preference points. **If a firm is an Alameda County certified SLEB (Small, Local and**

Emerging Business) that firm is eligible for 10 point in the SOQ evaluation. If a firm is consider Local (though may not necessarily by small or emerging), that firm is eligible for 5% points, Please see this link for what defines Small, Local, and Emerging Businesses: [Program Overview – Small, Local and Emerging Business \(SLEB\) Program – Alameda County \(acgov.org\)](#)

The maximum number of points a firm can receive in the SOQ evaluation is 110.

18. How will the interviews be conducted? **The interviews will be held virtually.**