

# Alameda County Flood Control and Water Conservation District (District)

## Request for Qualifications/Proposal (RFQ/P) (No. FLO202402108)

### Hydrologic Data Collection and Management Services

#### Mandatory Pre-Proposal Meeting

Tuesday, April 23, 2024 at 2:00 p.m.

<https://bit.ly/ac-floodcontrol>

Or call in (audio only)

+1 (415) 915-3950; (888) 715-8170 (Toll-free)

Phone Conference ID: 653 944 644#



# Request for Qualifications/Proposal (RFQ/P) (No. FLO202402108) Hydrologic Data Collection and Management Services

RFQ/P Contact: Anita Franklin

E-mail: [anita@acpwa.org](mailto:anita@acpwa.org)

Phone: (510) 670-5569

RFQ/P Response Due

**Friday, May 17, 2024 by 2:00 p.m.**

**Alameda County Flood Control and Water Conservation District**

**399 Elmhurst Street, Room 113**

**Hayward, CA 94544**



# Calendar of Events

Event	Date/Time
RFQ/P Issued	April 16, 2024
<b>Mandatory Virtual Networking/Consultant Conference</b> <i>The Microsoft Teams link for the pre-proposal meeting is <a href="https://bit.ly/ac-floodcontrol">https://bit.ly/ac-floodcontrol</a>; Dial in: call locally +1 415-915-3950 or (888) 715-8170 (Toll-free); Phone Conference ID: 653 944 644#</i>	<b>April 23, 2024 at 2:00 p.m.</b>
Written Questions Due on RFQ/P via E-mail: <a href="mailto:anita@acpwa.org">anita@acpwa.org</a>	<b>April 24, 2024 by 5:00 p.m.</b>
List of Attendees	April 29, 2024
Questions and Answers Issued	May 6, 2024
Addendum Issued (only if necessary to amend RFQ/P)	May 6, 2024
<b>SOQ/Proposal Responses Due and Delivered to: Alameda County Flood Control and Water Conservation District, 399 Elmhurst Street, Room 113, Hayward, CA 94544-1307</b>	<b>May 17, 2024 BY 2:00 p.m.</b>
Evaluation Period	May 20 to May 24, 2024
Conduct Oral Interviews (if conducted)	Week of May 27, 2024
Contract Negotiation	June 3 to June 21, 2024
Board Award	July 16, 2024
<b>Contract Start Date</b>	<b>July 16, 2024</b>





# Statement of Work

The District provides flood protection for western Alameda County residents and businesses.

The District analyzes, plans, designs, constructs, and maintains flood control infrastructure and facilities such as natural creeks, channels, levees, pump stations, dams, and reservoirs.

The District derives important hydrologic data from a network of stream or flow gauges and rain gauges to support its mission. Some of these stations are a critical component of the District's flood warning system. Their continuous reporting of accurate measurements through storm events is of utmost importance.



# Statement of Work

This Request for Qualifications/Proposal (RFQ/P) generally describes the project:

- ▶ anticipated scope of services
- ▶ the requisite consultant experience and capabilities
- ▶ District requirements
- ▶ information that must be included in the Consultant's proposal.

Failure to submit information in accordance with the RFQ/P requirements and procedures may be cause for disqualification.



# Project Description

## Rain Gauges

The rain gauge network is comprised of forty-three (43) tipping bucket measuring gauges.

- Sixteen (16) of these stations transmit to the District's receiving station at 951 Turner Court, Hayward, via ALERT2 radios.
- Twenty-three (23) stations transmit data over a cellular phone network and four (4) utilize a satellite connection.
- Four (4) stations include a soil moisture sensor.

There are an additional seventeen (17) rain gauges at various flood control pump stations that gather data via a SCADA system that are not currently integrated into the network of all other stations. This scope is to include incorporating these stations into the operations and maintenance of the overall network.



# Project Description

## Flow Gauges

- There are thirty-five (35) flow gauge stations that transmit via cellular.
- All of the data are currently collected, stored, and managed online using the commercial software platform “Contrail” by OneRain. This system is setup to automatically send critical alarms to emergency responders as part of the flood warning system.
- While the District has no immediate plan to discontinue using this system, it is open to changing systems as may be desired or necessary, but any replacement system must be minimally capable of providing the features and functions described herein. The consultant must be able to demonstrate professional competence in managing such system regardless of host.



Flood Control &  
Water Conservation  
DISTRICT

List of active hydrologic monitoring stations operated by ACFCWCD  
As of April 16, 2024

Station Name	Zone	Station Code	Latitude	Longitude	Type	Transmission Type	Datalogger/transmitter	Depth Sensor(s)	Tipping Bucket	Soil Moisture Probe	Housing	Comments
Castro Valley Creek at Watson	2	M02I0001	37.689	-122.072	Flow	cellular	OTT Sutron X-link 500	2 pressure transducers	--	--	Sealed cabinet enclosure	
Chabot Creek us Norbridge	2	M02G0002	37.691	-122.083	Flow	cellular	OTT Sutron X-link 500	2 pressure transducers	--	--	Sealed cabinet enclosure	
Crow Creek at Crow Cyn Blvd.	2	M02B2301	37.705	-122.044	Flow	cellular	YSI Storm3 w/ Sierra Wireless external modem	2 pressure transducers	--	--	Sealed cabinet enclosure	co-located with USGS station
Crow Creek at Cull Creek	2	M02B2302	37.702	-122.054	Flow	cellular	OTT Sutron X-link 500	2 pressure transducers	--	--	Sealed cabinet enclosure	one sensor upstream of confluence, one downstream
Estudillo Canal at Manor	2	M02A0001	37.692	-122.143	Flow	cellular	YSI Storm3 w/ Sierra Wireless external modem	2 pressure transducers	--	--	Sealed cabinet enclosure	
Norris Creek at Crow Creek	2	M02B2303	37.732	-122.033	Flow	cellular	OTT Sutron X-link 500	2 pressure transducers	--	--	Sealed cabinet enclosure	
Palomares Creek at Palomares School	2	M02B2201	37.695	-122.025	Flow	cellular	OTT Sutron X-link 500	2 pressure transducers	--	--	Sealed cabinet enclosure	
San Lorenzo Ck at A Street	2	M02B0004	37.679	-122.076	Flow	cellular	OTT Sutron X-link 500	2 pressure transducers	--	--	Sealed cabinet enclosure	
San Lorenzo Ck at Center Street	2	M02B0005	37.686	-122.063	Flow	cellular	OTT Sutron X-link 500	2 pressure transducers	--	--	Sealed cabinet enclosure	
San Lorenzo Ck at Via Hermana	2	M02B2001	37.677	-122.151	Flow	cellular	OTT Sutron X-link 500	2 pressure transducers	--	--	Sealed cabinet enclosure	
San Lorenzo Ck at Washington Ave.	2	M02B0001	37.685	-122.140	Flow	cellular	OTT Sutron X-link 500	2 pressure transducers	--	--	Sealed cabinet enclosure	co-located with USGS station
San Lorenzo Creek at Foothill Blvd	2	M02B0003	37.677	-122.084	Flow	cellular	OTT Sutron X-link 500	2 pressure transducers	--	--	Sealed cabinet enclosure	
San Lorenzo Crk at Don Castro	2	M02B0002	37.691	-122.055	Flow	cellular	YSI Storm3 w/ Sierra Wireless external modem	2 pressure transducers	--	--	Sealed cabinet enclosure	
Line D at Auto Auction	3	M03D0001	37.614	-122.066	Flow	cellular	OTT Sutron X-link 500	2 pressure transducers	--	--	Sealed cabinet enclosure	
Main Outlet Chan. At Hesperian	3	M03A0001	37.610	-122.084	Flow	none	Solinst Levelogger 5	2 pressure transducers	--	--	Sealed cabinet enclosure	station temporarily converted to self-contained, non-reporting due to repeated vandalism
Ward Creek at Folsom and Thankery	3	M03B0001	37.627	-122.072	Flow	cellular	OTT Sutron X-link 500	2 pressure transducers	--	--	Sealed cabinet enclosure	
Crandal Creek at Deep Ck Rd	5	M05K0001	37.567	-122.052	Flow	cellular	OTT Sutron X-link 500	2 pressure transducers	--	--	Sealed cabinet enclosure	
Line M at Royal Ann	5	M05M0001	37.586	-122.028	Flow	cellular	YSI Storm3 w/ Sierra Wireless external modem	2 pressure transducers	--	--	Sealed cabinet enclosure	
Laguna Creek at Grimmer	6	M06E0001	37.502	-121.954	Flow	cellular	YSI Storm3 w/ Sierra Wireless external modem	2 pressure transducers	--	--	Sealed cabinet enclosure	
Mission Ck at Driscoll	6	M06L0003	37.546	-121.944	Flow	cellular	OTT Sutron X-link 500	2 pressure transducers	--	--	Sealed cabinet enclosure	
Mission Ck ds Mission Bl.	6	M06L0004	37.536	-121.922	Flow	none	Solinst Levelogger 5	1 pressure transducer	--	--	Sealed cabinet enclosure	station converted to self-contained, non-reporting due to lack of flow
Morrison Ck at Stevenson	6	M06M0001	37.559	-121.959	Flow	cellular	OTT Sutron X-link 500	2 pressure transducers	--	--	Sealed cabinet enclosure	
Chimes Ck at Altamont St.	12	M012J0001	37.776	-122.168	Flow	cellular	OTT Sutron X-link 500	2 pressure transducers	--	--	Sealed cabinet enclosure	no solar, includes high-capacity rechargable battery
Glen Echo Creek at Valdez St.	12	M012B0001	37.815	-122.262	Flow	cellular	YSI Storm3 w/ Sierra Wireless external modem	2 pressure transducers	--	--	Sealed cabinet enclosure	
Lake Temescal Outlet	12	M012A0002	37.848	-122.231	Flow	cellular	OTT Sutron X-link 500	2 pressure transducers	--	--	Sealed cabinet enclosure	



**List of active hydrologic monitoring stations operated by ACFCWCD  
As of April 16, 2024**

Station Name	Zone	Station Code	Latitude	Longitude	Type	Transmission Type	Datalogger/transmitter	Depth Sensor(s)	Tipping Bucket	Soil Moisture Probe	Housing	Comments
Line K at Hegenberger	12	M012K0001	37.758	-122.188	Flow	cellular	YSI Storm3 w/Sierra Wireless external modem	2 pressure transducers	--	--	Sealed cabinet enclosure	
Lion Creek near 66th Ave. and Lion Way	12	M012J0002	37.759	-122.197	Flow	cellular	YSI Storm3 w/Sierra Wireless external modem	2 pressure transducers	--	--	Sealed cabinet enclosure	
San Leandro Ck w/ 98th Ave.	12	M012P0001	37.728	-122.187	Flow	cellular	OTT Sutron X-link 500	2 pressure transducers	--	--	Sealed cabinet enclosure	
Sausal Creek d/s of Logan St.	12	M012E0001	37.788	-122.224	Flow	cellular	OTT Sutron X-link 500	2 pressure transducers	--	--	Sealed cabinet enclosure	
Temescal Ck at Temescal Ck Pk	12	M012A0003	37.837	-122.278	Flow	cellular	Campbell Scientific CR800	2 pressure transducers	--	--	Sealed cabinet enclosure	
Estudillo Canal at Tidegates	2	M02A0002	37.691	-122.182	Stage only	cellular	YSI Storm3 w/Sierra Wireless external modem	2 pressure transducers	--	--	Sealed cabinet enclosure	one pressure transducer upstream of tidegates; one downstream
Mission Ck at Lk Elizabeth	6	M06L0002	37.546	-121.959	Stage only	none	Solinst Levellogger 5	4 pressure transducers	--	--	Sealed cabinet enclosure	station converted to self-contained, non-reporting due to repeated vandalism; 2 loggers are in Lake Elizabeth; 2 are in the wetland/channel downstream of the outlet
Claremont Country Club	12	M012B1001	37.834	-122.248	Stage only	n/a	n/a	n/a	--	--	Sealed cabinet enclosure	station was destroyed by landslide in WY24; waiting on re-construction of pier before re-installing
Line C at Grand and Weldon	12	M012C0001	37.816	-122.245	Stage only	none	Solinst Levellogger 5	3 pressure transducers	--	--	Sealed cabinet enclosure	station operated as non-reporting, self-contained recorded due to lack of cellular signal inside stormdrain
Ward Creek at Sylvan Glen Court	3	M03B0002	37.668	-122.068	Stage/Rain	cellular	OTT Sutron X-link 500	2 pressure transducers	Texas Electronics TE525.8"	--	Sealed cabinet enclosure	
Arcadian Reservoir	2	35932	37.718	-122.093	Rain	Radio	Hydrolynx 50388	--	Hydrolynx 5054TS	--	Standpipe	
Cull Canyon	2	35930	37.734	-122.057	Rain	Radio	High Sierra 3334 Repeater	--	High Sierra 2400	Campbell Scientific CS650	Standpipe	
Cull Maintenance Yard	2	02G0020	37.713	-122.055	Rain	cellular	OTT Sutron X-link 500	--	Texas Electronics TE525.8"	--	Sealed cabinet enclosure	
Dublin Canyon Road	2	02G0025	37.698	-121.979	Rain	cellular	OTT Sutron X-link 500	--	Electronics TE525.8"	--	Sealed cabinet enclosure	
Eden Reservoir	2	35934	37.721	-122.021	Rain	Radio	Hydrolynx 50388	--	Hydrolynx 5054TS	Campbell Scientific CS650	Standpipe	
Estudillo at Huff (ACF #9)	2	02G0007	37.727	-122.151	Rain	cellular	OTT Sutron X-link 500	--	Texas Electronics TE525.8"	--	Sealed cabinet enclosure	
Lower Palomares Rd	2	02G0002	37.678	-122.014	Rain	cellular	OTT Sutron X-link 500	--	Electronics TE525.8"	--	Sealed cabinet enclosure	
Lower San Lorenzo Watershed	2	35110	37.685	-122.139	Rain	Radio	High Sierra 3306	--	High Sierra 2400	--	Standpipe	
San Miguel (ACF #25)	2	02G0019	37.697	-122.080	Rain	cellular	OTT Sutron X-link 500	--	Texas Electronics TE525.8"	--	Sealed cabinet enclosure	
Upper Crow Canyon	2	02G0010	37.767	-122.012	Rain	cellular	OTT Sutron X-link 500	--	Electronics TE525.8"	--	Sealed cabinet enclosure	
Upper Cull Canyon	2	AC1019C2	37.753	-122.058	Rain	Satellite	OTT Sutron SatLink	--	Sutron 5600-series	--	Sealed cabinet enclosure	
Upper Palomares Watershed	2	35119	37.656	-121.988	Rain	Radio	High Sierra 3306	--	High Sierra 2400	Campbell Scientific CS650	Standpipe	
Upper San Leandro Reservoir	2	AC100AB4	37.765	-122.098	Rain	Satellite	OTT Sutron SatLink	--	Sutron 5600-series	--	Sealed cabinet enclosure	



**List of active hydrologic monitoring stations operated by ACFCWCD  
As of April 16, 2024**

Station Name	Zone	Station Code	Latitude	Longitude	Type	Transmission Type	Datalogger/transmitter	Depth Sensor(s)	Tipping Bucket	Soil Moisture Probe	Housing	Comments
Industrial Parkway	3	35117	37.619	-122.059	Rain	Radio	High Sierra 3306	--	High Sierra 2400	--	Standpipe	
Turner Court	3	35104	37.648	-122.098	Rain	Radio	High Sierra 3306	--	High Sierra 2400	--	Standpipe	
Appian Way	5	05G0009	37.598	-122.001	Rain	cellular	OTT Sutron X-link 500	--	1"X3" Electronics TE525.8"	--	Sealed cabinet enclosure	
Cherry Street	5	35111	37.530	-122.010	Rain	Radio	High Sierra 3306	--	High Sierra 2400	--	Standpipe	
Decoto and I880	5	35112	37.566	-122.037	Rain	Radio	High Sierra 3306	--	High Sierra 2401	--	Standpipe	
J-3 Pump Station	5	05G0005	37.584	-122.081	Rain	cellular	OTT Sutron X-link 500	--	1"X3" Electronics TE525.8"	--	Sealed cabinet enclosure	
SF Bay Refuge	5	35210	37.531	-122.073	Rain	Radio	Hydrolynx 5052RP Repeater	--	Hydrolynx 5054TS	--	Standpipe	
Union City Municipal Bld.	5	05G0008	37.587	-122.027	Rain	cellular	OTT Sutron X-link 500	--	1"X3" Electronics TE525.8"	--	Sealed cabinet enclosure	
Automall at I880	6	35113	37.508	-121.964	Rain	Radio	High Sierra 3306	--	High Sierra 2400	--	Standpipe	
Fremont Fire Station #1	6	06G0006	37.545	-121.990	Rain	cellular	OTT Sutron X-link 500	--	Texas Electronics TE525.8"	--	Sealed cabinet enclosure	
Kaiser Pond	6	35940	37.569	-121.987	Rain	Radio	High Sierra 3306	--	High Sierra 2400	--	Standpipe	
Mission Peak	6	35942	37.505	-121.904	Rain	Radio	Hydrolynx 50388	--	Hydrolynx 5054TS	Campbell Scientific CS650	Standpipe	
Palm and Mission	6	35114	37.542	-121.934	Rain	Radio	High Sierra 3306	--	High Sierra 2400	--	Standpipe	
Del Valle WTP	7	07G0001	37.632	-121.785	Rain	cellular	OTT Sutron X-link 500	--	1"X3" Electronics TE525.8"	--	Sealed cabinet enclosure	
HERB Maintenance Facility	7	07G0005	37.714	-121.883	Rain	cellular	OTT Sutron X-link 500	--	1"X3" Electronics TE525.8"	--	Sealed cabinet enclosure	
Mines Road	7	AC10228A	37.513	-121.541	Rain	Satellite	OTT Sutron SatLink	--	Sutron 5600-series	--	Sealed cabinet enclosure	
Patterson Pass	7	07G0002	37.695	-121.683	Rain	cellular	OTT Sutron X-link 500	--	1"X3" Electronics TE525.8"	--	Sealed cabinet enclosure	
Valle Arroyo	7	AC101710	37.561	-121.685	Rain	Satellite	OTT Sutron SatLink	--	Sutron 5600-series	--	Sealed cabinet enclosure	
66th (OFS #29)	12	12G0007	37.760	-122.196	Rain	cellular	OTT Sutron X-link 500	--	1"X3" Electronics TE525.8"	--	Sealed cabinet enclosure	
Arrowhead Marsh	12	35118	37.741	-122.207	Rain	Radio	High Sierra 3306	--	High Sierra 2400	--	Standpipe	
Chabot Reservoir Dam	12	12G0033	37.730	-122.123	Rain	cellular	OTT Sutron X-link 500	--	1"X3" Electronics TE525.8"	--	Sealed cabinet enclosure	
Ettie St. Pump Station	12	12G0032	37.826	-122.289	Rain	cellular	OTT Sutron X-link 500	--	1"X3" Electronics TE525.8"	--	Sealed cabinet enclosure	
Grass Valley (OFS #28)	12	12G0026	37.751	-122.123	Rain	cellular	OTT Sutron X-link 500	--	1"X3" Electronics TE525.8"	--	Sealed cabinet enclosure	
High (OFS #17)	12	12G0015	37.786	-122.197	Rain	cellular	OTT Sutron X-link 500	--	1"X3" Electronics TE525.8"	--	Sealed cabinet enclosure	
International (OFS#4)	12	12G0016	37.790	-122.248	Rain	cellular	YSI Storm3 w/Sierra Wireless external modem	--	Texas Electronics TE525.8"	--	Sealed cabinet enclosure	



**List of active hydrologic monitoring stations operated by ACFCWCD**

**As of April 16, 2024**

Station Name	Zone	Station Code	Latitude	Longitude	Type	Transmission Type	Datalogger/transmitter	Depth Sensor(s)	Tipping Bucket	Soil Moisture Probe	Housing	Comments
Miles (OFS #19)	12	12G0019	37.846	-122.250	Rain	cellular	OTT Sutron X-link 500	--	Texas Electronics TE525.8"	--	Sealed cabinet enclosure	
Oakland Fire Station #25	12	35944	37.809	-122.191	Rain	Radio	Hydrolynx 50388	--	Hydrolynx 5054TS	--	Standpipe	standpipe will need to be moved
OFS#21 at Skyline	12	12G0024	37.789	-122.150	Rain	cellular	OTT Sutron X-link 500	--	Texas Electronics TE525.8"	--	Sealed cabinet enclosure	
OFS#6 at Colton	12	12G0012	37.839	-122.198	Rain	cellular	OTT Sutron X-link 500	--	Texas Electronics TE525.8"	--	Sealed cabinet enclosure	
UC Botanical	23	23G0002	37.874	-122.237	Rain	cellular	OTT Sutron X-link 500	--	Texas Electronics TE525.8"	--	Sealed cabinet enclosure	

*Notes:*

<sup>1</sup> All transmitting sites, unless otherwise noted, are equipped with solar panels and rechargeable batteries. (Salinity Levelloggers are operated by internal battery.)

<sup>2</sup> Pressure transducers are a mix of Keller America Acculovel transducers and Campbell Scientific CS450 transducers; connection type varies, but includes 4-20mA, 05VDC, and SDI, depending on the site.

<sup>3</sup> Radio transmissions are received at new ALERT2 receiver/decoder located at Turner Court; then forwarded to the Conrail database.



# Alameda County Rain / Flow Gages



**Legend**

Type

- Flow
- Rain
- ▲ Stage only
- ▲ Stage/ Rain



# Project Description

The District is seeking a firm or team of firms (Consultants) to operate and maintain its hydrologic monitoring system, with expertise and experience in:

- Operating, monitoring, and maintaining hydrologic data acquisition equipment, including ALERT2 receiving stations.
- Establishing and maintaining real-time connectivity between hydrologic monitoring equipment and computer servers, including a connection to a SCADA system.
- Performing stream measurements during storms and developing rating curves.
- Managing, modifying and/or developing geospatially-enabled database systems for hydrologic data management.
- Performing QA/QC of acquired data and preparing associated reports.



# Project Description

The Consultant will operate, monitor and maintain rain and stream gauges in western Alameda County, and store and manage the hydrologic data derived from the monitoring network.

The District expects that the Consultant will use its experience and knowledge to make recommendations and refine the scope of work needed to satisfy District objectives for the Project.



# Services Needed – Descriptions in RFQ/P

## 1. Project Management

### *Deliverables:*

- 1) *Bi-weekly or monthly meetings with minutes, and monthly progress reports with sufficient detail for District staff to determine whether the Consultant is performing to expectations and is on schedule and on budget. The monthly progress reports shall also communicate interim findings and provide information about any difficulties or special issues that need to be remedied.*
- 2) *Submit project files, in a comprehensive and organized manner, at major interim milestones and/or at the completion of the project.*

## 2. Planning

### *Deliverables:*

*Plan of action and budget.*



# Services Needed – Descriptions in RFQ/P

## 3. Operations and Maintenance

Gauge vandalism or theft excepted; District will work with consultant to address on a case-by-case basis. Activities will include, but are not limited to:

- a) Continuously Operate and Monitor Equipment
- b) Publish Operational Status to Cloud
- c) Service Equipment Routinely
- d) Service Equipment Upon Detected Fault
- e) Add/Replace/Upgrade Equipment
- f) Report Station Activities
- g) Update General Procedure's Manual
- h) Revise Data for Final Acceptance and Database Archiving

### ***Deliverables:***

*(1) Operational status report. (2) Field inspection reports, available within 72 hours of each field visit, that document equipment conditions and operability. (3) Updated General Procedures Manual. (4) Final hydrologic data table, in raw and validated/corrected format.*



## Services Needed – Descriptions in RFQ/P

### 4. Flow Measurement and Development of Rating Curves

*Deliverables:* Technical memorandum describing development of rating curves for each flow gauge station.

### 5. Data Management

*Deliverables:* Web-enabled database(s) for storing, depicting, and manipulating all collected hydrologic data with the ability to program calculations that forecast flooding and will instantly alert those included on notification lists. Monthly status reports with invoice.

## Time of Services/Project Schedule

The District intends to enter into one contract with the Consultant for a period of five years. District expects the contract to commence on July 16, 2024, or August 6, 2024.

Estimated contract budget over 5 years is about: \$ 1,750,000.



## Consultant Experience and Capabilities

Consultants responding to this RFQ/P, including all key personnel to be assigned to this project, shall be regularly and continuously engaged in the business of performing hydrologic data collection and management services such as the one described herein, for at least the last five (5) consecutive years.

Consultant shall possess all permits, licenses and professional credentials necessary to perform services as specified under this RFQ/P.

## Time of Services/Project Schedule

The District intends to enter into a contract with the Consultant for a period of five years. District expects the contract to commence on or about July 16, 2024, or August 6, 2024.



# Other District Requirements

## Local Participation:

Note that it is a requirement for award that all contracts such as this one include local (defined as Alameda County-based) businesses to the maximum extent possible consistent with the nature of the services to be provided.

The County Small Local and Emerging Business (SLEB) Program requires that to be awarded this contract the lead firm must be a SLEB or, if the lead firm is not a SLEB, the lead firm must partner with SLEBs to the maximum extent reasonable and possible, with a minimum of 20% SLEB participation required.

Please note detailed provisions in Terms and Conditions for Agreement section of this RFQ/P.



# Environmentally Friendly Packing

Alameda County is an environmentally responsible employer and seeks all practical opportunities for waste reduction and recycling.

The County, therefore, encourages its contractors to reduce waste volume and toxicity by using environmentally friendly packaging material whenever possible. Options may include backhauling product packaging to the supplier for reuse or recycling, shipping in bulk or reduced packaging, using soy bean-based inks for packaging printing, using recycled product packaging or using recyclable or reusable packaging material.

The County encourages all bidders and contractors for goods and services to adhere to these principles where practicable.



# Instructions to Consultants (partial list)

1. All responses must be SEALED and must be received by the Alameda County Flood Control and Water Conservation District receptionist BEFORE 2:00 p.m. on the due date specified in the Calendar of Events.

**NOTE: LATE AND/OR UNSEALED RESPONSES CANNOT BE ACCEPTED. IF HAND DELIVERING RESPONSES PLEASE ALLOW TIME FOR SPARSE METERED PUBLIC PARKING OR SPARSE STREET PARKING.**

2. Responses are to be addressed and delivered as follows:

**RFQ/P No. FLO202402108 - Hydrologic Data Collection and Management Services**

Ms. Anita Franklin

Alameda County Flood Control and Water Conservation District

399 Elmhurst Street, Room 113

Hayward, CA 94544-1307



## Instructions to Consultants (partial list)

3. Consultant's name and return address must also appear on the mailing package.
4. No telegraphic, e-mail or facsimile responses will be considered.
5. All costs required for the preparation and submission of a response shall be borne by Consultant.
6. Only one response will be accepted from any one person, partnership, corporation, or other entity; however, several alternatives may be included in one response.

See RFQ/P for complete list and the following:

- Response format
- Exhibits and required forms to be submitted
- Process of Selection
- Others Terms and Conditions for Agreement



# Reminder

RFQ/P Contact: Anita Franklin

E-mail: [anita@acpwa.org](mailto:anita@acpwa.org)

Phone: (510) 670-5569

**RFQ/P Response Due**

**Friday, May 17, 2024 by 2:00 p.m.**

**Alameda County Flood Control and Water Conservation District**

**399 Elmhurst Street, Room 113**

**Hayward, CA 94544**



# Questions