

ALAMEDA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

ADDENDUM No. 1

to

RFQ No. FLO20210390

for

**On-call Hydrology and Hydraulic Analysis and Drainage
Master Plan Services**

**Specification Clarification/Modification of Request for Qualifications
Issued on August 22, 2022**

This Alameda County Flood Control and Water Conservation District RFQ Addendum has been electronically issued to proposers via e-mail. E-mail addresses used are those in the County's Small Local Emerging Business (SLEB) Vendor Database or from other sources. If you have registered or are certified as a SLEB, please ensure that the complete and accurate e-mail address is noted and kept updated in the SLEB Vendor Database. This RFQ Addendum will also be posted on the Public Works Agency website located at <https://www.acpwa.org/>

The following Sections have been modified to read as shown below. Changes made to the original RFP document are in **bold** print and highlighted, and deletions made have a ~~strike through~~.

Responses to Verbal and/or Written Questions

Q1. What is the approximate budget allocated to projects that will be performed through this procurement?

A1. The District anticipates that up to approximately \$1 million worth of projects may be assigned, per year, to each of three consultant teams.

Q2. Within the RFQ, "Appendix F: Small Local Emerging Business (SLEB) Partnering Information Sheet" is watermarked with "For Information Only." Can the District provide a clean version of the form?

A2. A non-watermarked version of Appendix F is attached herewith.

Q3. Is there a page limit for the SOQ?

A3. The District appreciates brevity. While no formal page limit has been specified in the RFQ, consultant teams might consider limiting their response (minus cover, resumes, and forms) to approximately 20 pages.

Q4. Can the District offer some insight into the types of work to be performed under this contract?

A4. This procurement covers projects for the District's Watershed Planning section. Please review sections I.B and I.C of the RFQ for an overview of the types of projects to be performed and services needed. Note that the District has already procured a bench of qualified consultants to support the Capital Improvement Program.

APPENDIX F

SMALL LOCAL EMERGING BUSINESS (SLEB) PARTNERING INFORMATION SHEET

Alameda County Flood Control and Water Conservation District utilizes the Alameda County Small Local Emerging Business (SLEB) program to help grow and build capacity with businesses in Alameda County. In order to meet the SLEB requirements of this RFQ, all firms must complete this form as required below.

Firms not meeting the [definition of a SLEB \(http://acgov.org/auditor/sleb/overview.htm\)](http://acgov.org/auditor/sleb/overview.htm) are required to subcontract with a SLEB for at least twenty percent (20%) of the total estimated proposal amount in order to be considered for contract award. SLEB subcontractors must be independently owned and operated from the prime Contractor with no employees of either entity working for the other. This form must be submitted for each business that firms will work with, as evidence of a firm contractual commitment to meeting the SLEB participation goal. (Copy this form as needed.)

Firms are encouraged to form a partnership with a SLEB that can participate directly with this contract. One of the benefits of the partnership will be economic, but this partnership will also assist the SLEB to grow and build the capacity to eventually propose as a prime on their own.

Once a contract has been awarded, firms will not be able to substitute named subcontractors without prior written approval from the Auditor-Controller, Office of Contract Compliance (OCC).

Alameda County Flood Control and Water Conservation District and the OCC will use the web-based Elation Systems to monitor contract compliance with the SLEB program (Elation Systems: <https://www.elationsys.com/APP/>).

<input type="checkbox"/> FIRM IS A CERTIFIED SLEB (sign at bottom of page)
SLEB FIRM Business Name: _____
SLEB Certification #: _____ SLEB Certification Expiration Date: _____
NAICS Codes Included in Certification: _____

<input type="checkbox"/> FIRM IS <u>NOT</u> A CERTIFIED SLEB AND WILL SUBCONTRACT _____ % WITH THE SLEB NAMED BELOW FOR THE FOLLOWING GOODS/SERVICES: _____
SLEB Subcontractor Business Name: _____
SLEB Certification #: _____ SLEB Certification Expiration Date: _____
SLEB Certification Status: <input type="checkbox"/> Small / <input type="checkbox"/> Emerging
NAICS Codes Included in Certification: _____
SLEB Subcontractor Principal Name: _____
SLEB Subcontractor Principal Signature: _____ Date: _____

Upon award, prime Contractor and all SLEB subcontractors that receive contracts as a result of this proposal process agree to register and use the secure web-based ELATION SYSTEMS. ELATION SYSTEMS will be used to submit SLEB subcontractor participation including, but not limited to, subcontractor contract amounts, payments made, and confirmation of payments received.

Firm Printed
Name/Title: _____

Street Address: _____ City _____ State _____
Zip Code _____

Firm Signature: _____ Date: _____

END OF APPENDIX F

