

Request for Qualifications  
RFQ No. 20211095  
For  
On Call Civil Engineering, Environmental and Right of Way  
Professional Services  
November 19, 2021  
Addendum No. 1  
Questions

1. Given the continuing presence of COVID-19, would the agency accept electronic submittal of SOQs?

The Agency will not be accepting electronic submittals for this RFQ. The RFQ response must be submitted in its entirety within one securely-sealed, sufficiently-sized, envelope or box and received by the Agency by the deadline stated in the Schedule of Events (Section III-F). No part of any response will be accepted via email or fax. Unsealed or late responses will be rejected.

2. On page 16 of the RFQ, it states that the first page of each section should be a summary of the information contained on the pages that follow within that section.” Does that statement mean for sections. E-M? Or only for a few of the sections that contain more than one page of qualifications? For instance, it seems unnecessary to have a summary preceding the required information for sections I, J, L, and M.

Summaries are not needed for Sections I, J, L, and M. Please provide a summary only for sections that require multiple pages for the response, unless the response is in the form of a list or attachments.

3. Page limits are set within various section of the II. SOQ Requirements a.-m. Can the sections that mention no page limit/restrictions be as many pages as needed? Is there a total page limit the submission is required to meet?

The sections that do not have page limits/restrictions can be as many pages as necessary to convey your response. There is no total page limit on the submission.

4. Please verify that the Attachment Forms (Attachment A, Attachment B, etc.) are only to be filled out by the Prime consultant.

The following forms are to be completed by on the Prime Consultant:

- RFQ and Addendum Acknowledgement form (Attachment A)
- Iran Contracting Act Compliance Certification form (Attachment B)
- Debarment and Suspension Certification form (Attachment D)
- Exceptions and Amendments form (Attachment C) to be completed only if Proposer request any exceptions or amendments to the RFQ or any associated documents. If completed this form is attached to the end of the SOQ.

- Alameda County's Small, Local, and Emerging Business (SLEB) Program forms (Attachment E)
  - SLEB Certification Instructions
  - East Bay Inter-Agency Alliance (EBIA) Common Application for Local Certification
  - SLEB Partnering Information Sheet
  - Request for Preference

5. Can resumes be included as an appendix, rather than being in the middle of the proposal. Resumes of key personnel that will be associated with this contract are required to be included in Section G – Staff Quality, as stated on page 13 of the proposal. Resumes that are not included in this section and added at the end as an appendix will be rejected.

6. Which, if any of the Major Infrastructure Improvement Program projects as listed in the 5-year Capital Improvement Plan have already contracted with consultants for engineering and environmental services?

Under the category of Major Infrastructure Improvement Program in the current CIP, all but the Castro Valley Boulevard Project are under contract with consultants or designed by ACPWA staff engineers. Please note, the CIP is a plan that could change throughout the CIP period and projects listed might not necessarily reflect current needs.

7. Referring to II, SOQ Requirements/C. Submittal Requirements/Item #2.m. Attachments. Please clarify what attachments are required. From the RFQ language on page 14, it appears that Attachment A, B and D are the only required Attachments. Is it correct that Attachment C is only required if the proposer is requesting exceptions or amendments to the RFQ?

Please see response to Question 4 of the Addendum.