



## TREE PERMIT APPLICATION

### COUNTY OF ALAMEDA PUBLIC WORKS AGENCY

399 Elmhurst St., Hayward, CA 94544 \* Phone: (510) 670-5480 \* <https://www.acpwa.org/tree-permit>

<input type="checkbox"/> <b>Tree Planting</b>
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<input type="checkbox"/> <b>Tree Pruning</b>
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<input type="checkbox"/> <b>Tree Removal</b>
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<b>Name / Address of Owner, Utility, or Contractor:</b>
<b>Phone Number:</b>
<b>Email:</b>

<b>Job Site Address:</b>

<b>Description of Tree(s) including Proposed Work:</b> [Identify location, condition of tree(s) and dates of work]
<b>Tree location measured in from the edge of the face of curb towards tree</b> _____ (ft) _____ (inches)

### Tree Trimming/Removal Requirements

Contractor's Name: _____
Contractor's License #: _____
Phone #: _____ Email: _____

County Arborists maintain the authority to monitor and inspect work to insure compliance with the Alameda County Tree Ordinance (Sec. 12.11.230)

**Replacement/New Tree Species:** \_\_\_\_\_

I, the property owner/resident at the above address agree to water and maintain the above tree **within the County right-of-way** on my property. Once planted, I agree not to remove this tree without the prior written consent of the Alameda County Public Works Agency. I also understand that if the above tree dies or is damaged beyond repair, the County may require me to replant a new tree at my sole expense.

**I agree to comply with all of the provisions, conditions, and other requirements of this Permit:**  
**Signature of Applicant:** \_\_\_\_\_

Make check payable to **Alameda County Treasurer**. No cash or credit card payments. Mail application and payment to the Public Works Agency or drop off in person in the Permit Center (Room 141). Permit will not be valid until issued. Permits shall be kept on site during work. The Permittee must notify the County at (510) 670-6467 no later than ten (10) days after completion of the work.

**For County Use Only**



**Public Works Agency**  
Alameda County

<b>Applicable Fees paid: \$50.00</b> (Fees are non-refundable)
<b>Date Paid:</b>

<b>Permit Number:</b>
<b>Permit Issuance Date:</b>
<b>Permit Expiration Date:</b>

**Status:**     **APPROVED**                       **DENIED**                       **NO PERMIT REQUIRED**

**Permit Conditions:** *Please update us on the project status as needed, let us know if the project is done, send us pictures and additional information for our files by contacting Cesar J. Icasiano at [cesarji@acpwa.org](mailto:cesarji@acpwa.org), or 510-670-5762. Thank you!*

This Permit is issued in accordance with Chapter 12.11 of the Alameda County General Ordinance Code and the County Tree Ordinance, in order to authorize access to a public roadway for the purpose of planting, pruning or removing a tree, the trunk of which lies wholly or partially within the right-of-way of the said roadway

<b>Application reviewed:</b> _____	<b>Date</b>
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**Tree Information**

**DATE FIELDDED:** \_\_\_\_\_

<b>Number of trees:</b> _____	<b>Species:</b> _____	<b>Height:</b> _____	<b>DBH:</b> _____
<b>Location of tree:</b> _____			
<b>Overhead High Voltage Lines:</b> <input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>			
<b>Overall health:</b> _____			
<b>Any obvious defects/diseases:</b> _____			
<b>Comments:</b> _____			
_____			
_____			
_____			
_____			
<input type="checkbox"/> <b>SIDEWALK DAMAGE</b>			<b>Pictures Taken:</b> Yes    No

**Post-Work Inspection**

<b>Date Fielded:</b> _____	<b>Satisfactory:</b> <input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
<b>Comments:</b>	
_____	
_____	
_____	
<b>Permit Closed:</b> _____	<b>Alameda County Public Works Agency</b>
<b>Date</b>	